

EXHIBIT 2

Date

Dear DHS Client,

Over the past fourteen months, we have been through so much together, as we faced an unprecedented pandemic that upended all of our lives. But throughout this crisis, New Yorkers have managed the challenges, persevered, adapted to new circumstances that we never expected, and worked to support one another. At DHS, that includes moving approximately 10,000 New Yorkers from congregate shelter settings into temporary commercial hotel locations to protect client safety and help prevent the spread of COVID-19 in the community.

Now, as our city enters the next phase of our recovery, we are beginning to plan for the return back to shelter. We understand that this is yet another change that may be a challenge. To make this transition as smooth as possible, your shelter staff will meet with you to assess your individual needs and talk through the process before any decisions about your placement are made. If you believe that you need an accommodation for a disability or medical condition, you should speak with your case manager about applying for a reasonable accommodation.

As more information becomes available, we will be sure to keep you updated. If you have questions or concerns, please don't hesitate to speak with your shelter staff.

Thank you for your patience and understanding.

Sincerely,

Joslyn Carter
DHS Administrator